



Dispatcher

For over 62 years, Arnold Bros. Transport Ltd. has been providing transportation solutions to customers throughout North America using over the road services. We specialize in customers requiring consistent time sensitive solutions.

If you have 3 years' experience in a similar role within the transport industry, want to work 7 days on/7 days off, are energetic with a positive outgoing personality, look no further, we have just the position for you!

The successful candidate will be responsible for ensuring efficient fleet utilization, communicating with drivers and customers, and monitoring and measuring fleet performance.

Duties Include:

- Communicate individual trip instructions/requirements to drivers and partner carriers and monitor shipments to assure successful delivery
- Provide guidance, support, and direction to drivers when required and verify accuracy of trip information submitted
- Ensure loads assigned to partner carriers are executed in a manner that exceeds customer expectations
- Monitor trailer pools and communicate imbalances to stakeholders; coordinate movement of equipment to corporate facilities within maintenance intervals
- Assist in resolving urgent and non-urgent issues and prioritize accordingly
- Monitor fleet safety and compliance issues and communicate to Safety department
- Track and trace shipments and report status to stakeholders and customers as required
- Process cross border documentation on behalf of drivers to facilitate cross-border travel
- Participate in special projects, tasks, and duties that will enhance the candidate's skills and knowledge of the industry
- Handle incoming customer inquiries including scheduling p/u and delivery appointments
- Update service performance information and communicate to stakeholders

Our Requirements:

- Minimum three (3) years' work experience in a similar role
- Available to work 7 on/7 off
- Work collaboratively in a team environment
- Attention to detail and accuracy
- Excellent planning and organizing, problem assessment and problem solving skills
- Experience with MS Office specifically in Excel and Outlook (Knowledge in TMW would be considered an asset)
- Excellent multi-tasking & time-management skills
- Positive attitude
- Excellent verbal & written communication skills

Arnold Bros. Transport, offers:

- Fast paced environment and an opportunity to grow within the company
- Competitive salary and benefits
- Positive work environment with a strong focus on a safety culture



- Education Assistance
- Use of a well-equipped gym
- Discounts on many shopping experiences

Candidates interested in this exciting opportunity should apply by email, including your cover letter and resume, **by Thursday, August 27, 2020** to:

Arnold Bros. Transport Ltd.
Director, Human Resources
739 Lagimodiere Blvd
Winnipeg, MB R3J 0T8
Email: hr@arnoldbros.com
www.arnoldbros.com

Arnold Bros. Transport welcomes diversity and encourages applications from qualified women and men, including members of visible minorities, Aboriginal people and persons with disabilities.

We thank all applicants. Only those under consideration will be contacted.